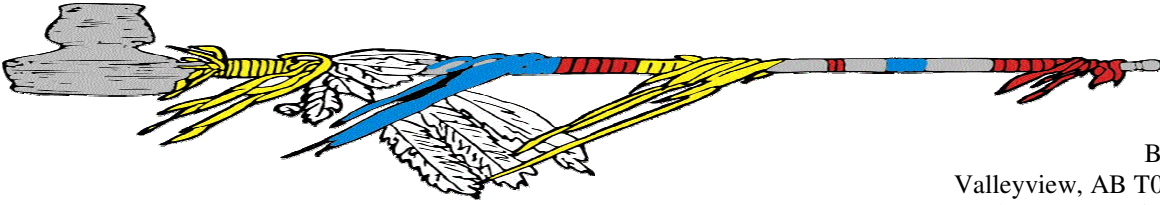


STURGEON LAKE CREE NATION



Box 757
Valleyview, AB T0H 3N0
Phone: (780) 524-5901
Fax: (780) 524-2391

Sturgeon Lake Cree Nation – ASETS Program

Application Checklist

Applicant:

- Part 1 of the Application Form
- Letter of acceptance from institute
- Program Information (Tuition, Books and Supplies Fees ETC.)
- Resume
- Letter of Explanation ((If requested by Employment Councilor)
- Career Decision Making Results (If Applicable)
- Transcripts and Certificates (If Applicable)

ASETS Employment Councilor

- Action Plan
- Client Consent forms
- Will verify Treaty Status on Verification form
- Will verify Health Care Cards for Dependents on Verification Form
- Part 2 of the Application Form
- Client Contract of Agreement
- Recommendation to either approve or decline application
- Rationale for recommendation
- Confirmation of Employment Form

ASETS CLERK

- E.I Clearance