



Employment Opportunity

Full time Custodian

Sturgeon Lake School is seeking a Full time Custodian for the 2025-2026 School Year.

Roles and Responsibilities

- Perform a variety of basic custodial functions following established standards for cleanliness and safety. Duties may include but are not limited to: scrubbing, cleaning, and sanitizing washrooms, meeting rooms, offices, locker rooms, gyms; replenishing lavatory supplies, removing trash, and emptying waste baskets; sweeping, vacuuming, mopping and buffing floors; cleaning windows, walls, and light fixtures; dusting, etc.
- Handle all products safely and follow safety procedures prior to using any new products
- Complete daily, weekly, and monthly duties as outlined assigned
- Work closely with school staff and administration to complete tasks
- Provide facility cleanliness, in and outside, to ensure a clean and safe environment
- Able to work independently or with minimal supervision
- Flexible work hours
- Ability to follow instructions

Skills and Competencies

- Able to prioritize tasks both routine and unexpected
- Able to read chemical labels and follow applicable safety protocols
- Able to perform tasks, on every shift, that may be physically demanding that includes but not limited to; climbing and balancing; stooping, kneeling, crawling, bending, turning, and reaching; lifting, carrying, pulling and pushing; and, prolonged sitting and standing
- Able to tolerate and work around dust and fumes
- Able to work outdoors, as required, all year round
- Able to work in crowded and loud environments

Qualifications

- Standard First Aide
- Related housekeeping experience an asset
- Knowledge of standard methods, practices, tools, and equipment of the janitorial service
- Knowledge of occupational hazards and safety rules
- Punctual

Your application should include

- Cover letter, detailed resume, three references with current contact information
- A current Criminal Record Check (including Vulnerable Sector Check), and cleared AB Intervention Check - both dated within the last six months

Deadline: Wednesday, August 13, 2025

Email or submit your resume with relevant documentation to:

Admin.assistant@slschool.ca